

Role description for a ... Cub Scout Leader



Item Code FS330057 Date May/04 Edition no 1

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Title: Cub Scout Leader

Outline: Manage and lead the operation of the Cub Scout Section. In particular, the planning and delivery of the Balanced Programme to the Section, with the help of Assistant Cub Scout Leaders, Pack Assistants, Young Leaders and members of the Scout Fellowship

Responsible for: Cub Scouts within the Pack, Assistant Cub Scout Leaders, Pack Assistants, Young Leaders whilst they are working in the Pack and any other adult involved in the delivery of the Programme

Responsible to: Group Scout Leader

Main Contacts: Cub Scouts, parents / carers of the Cub Scouts, Assistant Cub Scout Leaders, Pack Assistants, other Section Leaders within the Group, Assistant District and County / Area Commissioners (Cub Scouts), Explorer Scout Leader (Young Leaders), Young Leaders, Group Executive Committee members, Sponsors of the Group

Appointment Requirements: To understand and accept The Scout Association's policies, have a satisfactory CRB clearance, completion of a wood badge, which includes the achievement of the Section Leader specific Modules as detailed in the Adults Personal File and The Scout Association's Adult Training Scheme.

Main "General" Tasks	"Specific" Tasks Agreed with the GSL
<ul style="list-style-type: none"> Delivering a Balanced Programme for the Cub Scout Section taking into account needs interests and abilities of the Cub Scouts within their Pack 	
<ul style="list-style-type: none"> Agree responsibilities with Assistant Cub Scout Leaders, taking into account when appropriate, the development of the individual's leadership potential 	
<ul style="list-style-type: none"> The appointment of Pack Assistants with the approval of the Group Scout Leader 	
<ul style="list-style-type: none"> Agree responsibilities with Pack Assistants, taking into account when appropriate, the development of the individual's leadership potential 	
<ul style="list-style-type: none"> Ensure the safe delivery of the programme in accordance with the requirements of the appropriate rules in Policy, Organisation and Rules (POR) that govern meetings, events, and other adventurous activities and the Young People First initiative 	
<ul style="list-style-type: none"> Ensure that every member of the Pack has the opportunity to attend at least one residential experience each year 	

The Scout Information Centre

Gilwell Park Chingford London E4 7QW Tel + 44 (0)20 8433 7100 Fax + 44 (0)20 8433 7103 email info.centre@scout.org.uk www.scoutbase.org.uk

<ul style="list-style-type: none"> Actively co-operate with the Scout Leader to promote the Moving On award 	
<ul style="list-style-type: none"> Be responsible for the provision of the Moving On Award for Beaver Scouts working closely with the Beaver Scout Leader(s) 	
<ul style="list-style-type: none"> Actively support and promote with other Leaders of the Group the achievement of the Group Awards 	
<ul style="list-style-type: none"> Follow the Groups financial procedures which must be in accordance with POR 	
<ul style="list-style-type: none"> Ensure accurate records are kept of the Cub Scouts in the Pack, including home contact and medical details as well as the residential experiences and activities they attend and the awards and badges that they earn. All this must be done in accordance with the Data Protection Act 1998. These records must be passed on to the Scout Leader when the Cub Scout reaches the age of 10½ or prior to moving onto Scouts 	
<ul style="list-style-type: none"> Attend meeting of the Group Council, and the Group Executive Committee as well as meetings of leaders at Group and District level 	
<ul style="list-style-type: none"> To carry out self review 	
<ul style="list-style-type: none"> Work with Training Adviser to complete Adult Training 	
<ul style="list-style-type: none"> Make and retain relationships with parents / carers of the Cub Scouts 	